

Summer Camp 2018



Washburn Tech
5724 SW Huntoon
Topeka, KS 66604
Phone: 785-670-2010
Fax: 785-273-7080

1. Camper's Information (Please Print Neatly)

(Legal Name) Last First Middle Name Child Goes By

Home Address City State Zip

Date of Birth ____ / ____ / ____ Gender: Male Female
Month Day Year

Name of School: _____ School District #: _____

Grade Level as of August 2018: _____

Summer Camp fees must be paid at the time the application is submitted. Applications submitted without payment will not be processed.

2. Contact Information

Primary Contact	Secondary Contact
Name: _____	Name: _____
Relationship to Student: _____	Relationship to Student: _____
Home Phone: _____	Home Phone: _____
Cell Phone: _____	Cell Phone: _____
Work Phone: _____	Work Phone: _____
Place of Work: _____	Place of Work: _____
Email: _____	Email: _____

Alternate/Emergency Contact: (Anyone other than a parent/guardian who has permission to pick up the child from campus.)

Name: _____ Phone #: _____ Relationship: _____

Name: _____ Phone #: _____ Relationship: _____



Camper's Name: _____

3. Voluntary Medical Information

A child must know how to self-administer any medication he/she requires while under our supervision. Please see the attached Consent for Self-Administration of Medication form. This form must be completed by the parent/guardian and submitted with the application. (Please check all that apply)

<input type="checkbox"/> Asthma	<input type="checkbox"/> Diabetes	<input type="checkbox"/> Seizure Disorder	<input type="checkbox"/> Special Diet	<input type="checkbox"/> Insect Sting Allergy
<input type="checkbox"/> Other (Please explain)				

Describe any food allergies or intolerance your child has: _____

Any additional information you would like to share: _____

In the event of serious injury or illness resulting in a student's inability to call parents, family doctor or ambulance, Washburn Tech staff will make every effort to do so. If a doctor or ambulance is called under these circumstances, it will be at the expense of the student's parent or guardian.

My hospital of preference is: _____

Washburn University Institute of Technology Hold Harmless Agreement

I hereby register my child to participate in the summer camp program to be held at Washburn Institute of Technology. I hereby release the school, officers, employees and agents from any and all liability for all injuries or damages suffered while participating, preparing to participate or otherwise engaged in activities connected with this program. The undersigned agrees to assume all risks, and recognizes that, despite the exercise of reasonable safety precautions by Washburn Institute of Technology, injury is possible. If an emergency arises, I authorize emergency treatment.

Signature of Parent/Guardian/Responsible Party

Date

Washburn University prohibits discrimination on the basis of race, color, sex, religion, age, national origin, ancestry, disability, marital or parental status, sexual orientation/gender identity, genetic information, or other non-merit reasons, in University programs and activities, admissions, educational programs or activities and employment, as required by applicable laws and regulations. The following person has been designated to handle inquiries regarding the non-discrimination policies: Dr. Pamela Foster, Equal Opportunity Director, Washburn University, 1700 SW College Ave., Topeka, Kansas 66621, 785.670.1509, oodirector@washburn.edu



Summer Camp Program Descriptions

Advanced Systems Tech / Intro to Careers in Manufacturing: Have you ever wondered what makes machines run at Mars, Frito Lay or Goodyear? Come find out! We explore electricity, pneumatics, motors and robotics.

Auto Collision: How is a car repaired after it is in an accident? Let's find out! Design the colors of your vehicle and then paint one of the panels.

Auto Service Technology: Want to work on a car? Get a taste of the latest technology. Electrical and mechanical systems will be explored using hands-on activities, including the use of computerized diagnostic equipment.

Cabinet / Millwork: Create, fabricate, and finish a checker board or similar project. Have fun with woods! Learn what you could build/create with a few basic woodworking skills.

Commercial/Heavy Construction: Like to play in the dirt? Want to understand how highways and dams are built? Explore the field of heavy construction through the use of multi-media presentations and hands-on activities operating a mini-excavator.

Computer Network Technology: Learn how to build a computer network and make your computers, handheld devices, printers, gaming devices, and anything else with a network connection talk to each other. Make your own network cables, set up your own router, and connect to the Internet!

Cosmetology – What is a Cosmetologist? What do they do? This is a hands-on program where you will learn about some of the basic services we offer. Manicures, mini facials, and braids are just a few of the possibilities

Culinary Arts: Do you: like to play with sharp things...work with fire...(in your kitchen)? Do you like to eat? Experience it all in Summer Camp! You'll learn about kitchen safety, develop basic knife skills, prepare a tasty dinner dish with a sauce, create a healthy dressing to flavor a salad, and prepare tasty snacks. Have fun making your family and friends happy with food while gaining the skills to start a career.

Drafting: Learn to computer generate your own design!

Electricity: You turn on a light or plug in a charger for your cell phone, and it works! Ever wondered how? Explore how to wire a common household switch, plug and light.

Health Occupations/Nursing: So you want to be a doctor? Or nurse? Improve the quality of life for others? Consider a career in health care. Explore through hands-on activities.

Welding: Practice welding and learn the basics of what being a welder entails.

Camper's Name: _____

Summer Camp Registration Form

Application packets will be processed beginning Wednesday, April 11, 2018. Application packets will be accepted prior to that date for your convenience, but will not be given enrollment priority. **Application deadline is Wednesday May 9, 2018.**

Every effort will be made to schedule your child into the preferred career exploration classes. However, no guarantees can be made as enrollment in each career exploration class is limited.

- Students can enroll in one (1) or more weeks and **must select 5 programs each week.**
Please note: only students enrolling in grades 9 or 10 in August 2018 may participate in the week of June 11-14.
- **Hours of Camp:** 9am to 4pm, Monday – Thursday. Students may be dropped off at 8:30am, a light breakfast is provided between 8:30am-9:00am.
- **Fees: \$75.00 per week** (includes a light breakfast, morning and afternoon snacks and lunch).

Make checks payable to Washburn Tech, and reference your child's name in the memo line. If you would like to pay by credit card, please list your name and daytime contact number on the line below. Once your child's application is processed, we will call you for your credit card information.

Person to Contact for Credit Card Information _____

Daytime Contact Phone Number(s) _____

Students will be scheduled into 4 programs each week. Please rank the **5 programs** your child has interest in exploring by placing numbers 1-5, (#1 = 1st choice) on the blank lines. We will make every effort to place your child in his/her **top two** choices; however no guarantees can be made, as enrollment in each career exploration class is limited:

Week 1: June 4 – June 7 (7th & 8th graders)

- ___ Advanced Systems Tech / Manufacturing
- ___ Auto Collision
- ___ Auto Technology
- ___ Cabinet/Millwork
- ___ Commercial & Heavy Construction
- ___ Computer Technology
- ___ Cosmetology
- ___ Culinary Arts
- ___ Electricity
- ___ Machine Tool
- ___ Nursing/Health Occupations
- ___ Technical Drafting
- ___ Welding

Week 2: June 11 – June 14 (9th & 10th graders only)

- ___ Advanced Systems Tech / Manufacturing
- ___ Auto Collision
- ___ Auto Technology
- ___ Cabinet/Millwork
- ___ Commercial & Heavy Construction
- ___ Computer Technology
- ___ Cosmetology
- ___ Culinary Arts
- ___ Electricity
- ___ Machine Tool
- ___ Nursing/Health Occupations
- ___ Welding



Consent for Self-Administration of Medication

This form should be used for self-administration of both prescription and non-prescription medications.

Camper's Name: _____
Date of Birth: _____

To be completed by a Physician or Nurse Practitioner for the use of Prescription Medication(s):

I prescribe the following medication to the above student:

Name of Medication _____	Dosage _____
Reason for Rx _____	Time of day _____

The student is authorized to self-administer and has been instructed in self-administration of this medication. YES NO

Signature of Physician or Nurse Practitioner _____	Date _____
Print Name of Physician or Nurse Practitioner _____	Phone Number _____

To be completed by Parent/Guardian for the use of Non-Prescription Medication(s):

My child is authorized to self-administer and has been instructed in self-administration of this medication. The Washburn Institute of Technology and its employees and agents shall not be liable for any injuries resulting from the student's self-administration of this medication.

Name of Medication _____	Dosage _____
Reason for taking the medication _____	Time of day _____

The student is authorized to self-administer and has been instructed in self-administration of this medication. YES NO

Signature of Parent or Guardian of the Student _____	Date _____
Emergency Contact Person _____	Phone Number _____

Please return this form with the Application Packet materials. This form may be faxed to (785) 273-7080, or mailed to Washburn Tech, Attn: Student Services, 5724 SW Huntoon Ave., Topeka, KS 66604. Any questions may be directed to Student Services at 785-670-2010.

Use of Medications During Summer Camp

Medications for students should be given at home whenever possible. Even medications requiring doses three (3) times a day can generally be administered while the student is at home (prior to the start of camp, after camp, and at bedtime). When students require medication(s), during Summer Camp hours, Medication Consent forms must be on file from the parent and/or physician.

Washburn Tech staff, and/or Summer Camp staff will **not** administer any medication to students, if your child requires any prescription or non-prescription medication during summer camp hours – the following instructions should be followed:

- **Prescription Medication** – Your child must bring prescription medication(s) in the currently labeled prescription bottle or container with the pharmacy label intact, and must be accompanied by a WRITTEN ORDER from the physician. (Insulin will be treated as a prescription medication even though some forms may be obtained over-the-counter). The prescription label and physician's order for the prescription medication must be current (less than one year old).
- **Non-prescription Medication** – Students must bring non-prescription medication(s) in the original manufacturer's packaging, clearly showing the dosage by age, the ingredients and the expiration date. Students will be required to self-administer those medications following the manufacturer's instruction for the medication. A WRITTEN ORDER with specific instructions from a parent/guardian must accompany the medication.
- **Controlled Substances**, such as those medications used to treat ADD, ADHD, or psychiatric behavioral disorders, should be given to the student by the parent/guardian.
- **Over the counter medications** (i.e. Tylenol, Advil) or generic equivalents will NOT be administered by any Washburn Tech employee or Summer Camp staff.
- In the case of a previously identified allergy or any other known medical condition that interferes with participation in the Summer Camp, or requires administration of medication by a qualified professional, arrangements must be made by the parent or guardian.

Use of a EpiPen for the Treatment of Potential Anaphylaxis – The use of epinephrine requires an immediate call to 911 and notification of the parent/guardian. For students with a known life-threatening allergy, parents need to supply the EpiPen(s).



Summer Camp Parent Checklist

Camper's Name: _____

Please read, complete and/or initial each statement listed below.

- 1) I attest that my child will be entering the 7th or 8th grade for the school year beginning in August 2018.
Initials: _____

OR I attest that my child will be entering the 9th or 10th grade for the school year beginning in August 2018.
Initials: _____
- 2) I grant my consent for Washburn Tech to use photographs/video of my child for any promotional purposes.
Initials: _____
- 3) I understand that I cannot drop my child off before 8:30 am each day and that I must pick up my child each day at 4 pm. I further understand that if my child is left at Washburn Tech until 4:30 pm that administration at Washburn Tech will contact the Topeka Police Department.
Initials: _____
- 4) I understand that my child is required to follow Washburn Tech guidelines/safety rules/conduct code. Failure to comply with these guidelines or with requests from staff, may result in suspension and withdrawal from the program with no refund.
Initials: _____
- 5) I understand that my child may participate in light physical activity, including stretching, short-medium distance walking, and light aerobics. **Students should wear closed-toed shoes (tennis shoes are ideal), and be dressed appropriately.** I will include any physical activity restrictions in the Voluntary Medical Information section of the Summer Camp application.
Initials: _____
- 6) **I understand that electronic devices, cell phones, and personal items should be left at home.** I understand that any money brought onto the Washburn Tech campus is the responsibility of my child. I will not hold Washburn Tech responsible for any personal items or money lost, stolen, or damaged while attending Summer Camp on the Washburn Tech campus.
Initials: _____
- 7) I understand that Summer Camp fees must be paid in advance at the time the application is submitted. Applications submitted without payment will not be processed.
Initials: _____
- 8) I understand that my child's experience at Washburn Tech Summer Camp may include computer usage. The use of the computer and/or the internet is a privilege not a right, and must be under the supervision of a Summer Camp staff person. Inappropriate usage may result in loss of the privilege and possible suspension from Summer Camp with no refund of fees. Inappropriate computer usage may include: swearing or vulgar language, abusive messages or bullying, visiting inappropriate or unauthorized web-sites, food or drink in the proximity of the computers and/or printers. Students should not share personal information about themselves or others. Students should report any illegal activity to Summer Camp staff.
Initials: _____

I have read and completed the application packet. I will notify Washburn Tech Student Services by calling 785-670-2010 of any changes in address or phone numbers.

Parent or Guardian Signature: _____ Date _____